

MUCH HADHAM ART SOCIETY EXHIBITION RULES

7+8th DECEMBER 2024

The Exhibition will be open between 10.00 and 17.00 on Saturday and 10.00 and 16.00 on Sunday

We encourage the submission of a wide range of original work for display.

Conditions of entry

Only fully paid-up members can exhibit.

Payment for membership must have been received by October 31st.

1 All works that are to be hung must be framed or mounted suitably - SEE DIAGRAM AT THE END OF THE RULES.

- Please do not submit excessively large works. The committee will not accept works that are too heavy for the screens, or over 24x32 inches (600x800mm).
- Works to be hung on the screens must be fitted with D rings and cord or wire ready for hanging.
- The backs of all works must be taped.
- No clip frames will be accepted.
- All unframed works submitted for display in the browsers must be protected by transparent covering; the overall thickness must not be more than 5mm. Canvases are not acceptable in the browsers.
- Any copies should be clearly labelled, and may be displayed in a browser. This rule also applies to giclee prints.
- Works not complying with all the rules will not be hung or put in the browser.
- Ceramics, pottery, carvings, and other works that are for display on a horizontal surface must be clearly labelled on the base, and must fall within the maximum size of 24 inches (600mm) in each dimension. Any support for display, other than a table top, that is needed must be supplied by the exhibitor.

2. All works for hanging must be accompanied by **two** labels showing the artist's name and telephone number or email address, and the price or NFS (not for sale).

- One must be stuck on the back of the work.
- The other label must be on a string or cord long enough to be flipped over the front of the frame during hanging. This label should not be visible once it is flipped back after hanging.
- Works for sale must be priced to include the frame or mount, ie the works must be sold as they are exhibited.

3. An artist may submit up to **six** works in each of the above categories, ie hanging **and** browser. The Hanging Committee will have the final decision if space is limited.

4. Card Sales

- All cards for sale must be listed on the Cards Sales Sheet.
- All cards must be individually labelled with the Artist's name and price.
- Unpriced cards will not be accepted for sale.
- The Artist may provide a box or rack for display.
- No commission will be charged on card sales.

5. Entry forms must be submitted no later than **Friday November 22nd**.

- A hanging fee of £2.00 per item is payable for all 'hung' items, and £1.00 for items displayed in a browser; these fees are payable on delivery to the Village Hall on **Friday December 6th**. If a work consists of a triptych or other form when there are several pieces, each piece will be liable for a hanging fee.
- Artists must set their own prices for works to be sold; please note, a minimum price of £40 has been set for hung items, and £10 for items from the browser.
- The Society will deduct a commission of 15% on the full price of all works sold.
- **All works and fees must be handed in at the Village Hall, Green Room on Friday December 6th between 13.30 and 15.30.**
- Packaging must be taken home after delivery.
- If you cannot manage to deliver at this time please contact us on muchhadhamartsociety@gmail.com and we will try to help

6. The Exhibition will close at 16.00, and the hall will be cleared.

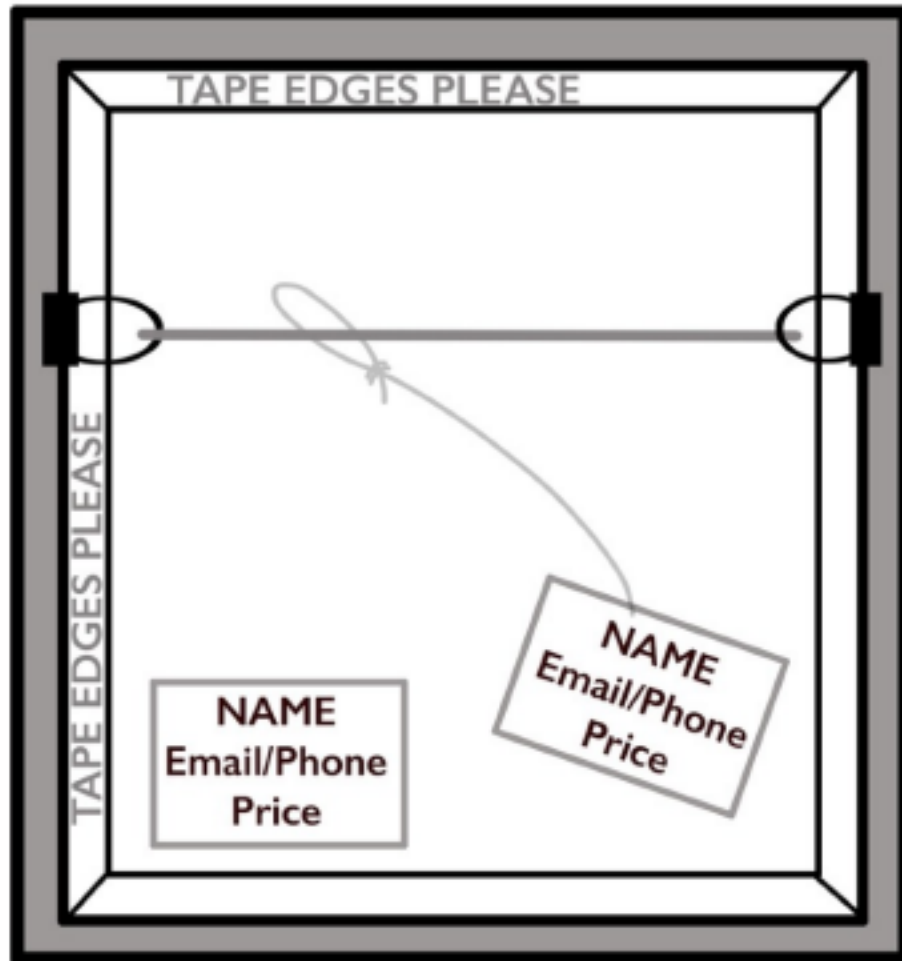
- All sold items will be taken down first.
- Purchased works must be collected from the desk at 16.00 where the receipt will be checked, or payment taken.
- All exhibited items will be accounted for on exit. Exhibitors must check out their sold and unsold works with a list held by a committee member at the door.
- Exhibitors must collect their unsold works between 16.30 and 17.00, and not before. Dismantling will start at 16.30 on **Sunday December 8th; please do not expect to remove works before this time.**
- Any unsold works will be stored at a cost of £1.00 per day; arrangements for this service must be made in advance.

7. Whilst all reasonable care will be taken with the exhibits, the committee and their helpers accept no responsibility for loss or damage to the works submitted, however caused. Exhibitors should make their own arrangements for insurance, if required.

8. **All exhibiting members must help with the exhibition in some way.**

- This may be in setting up or dismantling the exhibition, acting as a steward, or helping with refreshments. Alternatively you could supply a cake for the Refreshments Counter.

- Please state the help you can offer, together with the day and time.
- This section must be completed on the entry form so that we can plan the distribution of help. •
A rota will be circulated before the Exhibition.



The back of your frame should be strung with D rings and cord or wire. Please tape the edges. Stick one label to the back and fix the second label so it can be flipped over to the front.

MUCH HADHAM ART SOCIETY

ANNUAL EXHIBITION DECEMBER 2024 ENTRY FORM

All works and fees must be handed in at the Village Hall, Green Room on Friday December 6th between 13.30 and 15.30.

www.muchhadhamartsociety.co.uk

Please check the accompanying rules very carefully, including these main points.

Only fully paid-up members can exhibit. Payment for membership must have been received by October 31st.

All works that are to be hung must be framed or mounted.

- The committee will not accept works that are too heavy for the screens, or over 24x32 inches (600x800mm).
- Works to be hung on the screens must be fitted with D rings and cord or wire ready for hanging. Please see the diagram on the rules of entry for guidance.
- The backs of all works must be taped.
- No clip frames will be accepted.
- All unframed works submitted for display in the browsers must be protected by transparent covering; the overall thickness must not be more than 5mm. Canvases are not acceptable in the browsers.
- Any copies must be clearly labeled, and may be displayed in a browser. This rule also applies to giclee prints.
- 3D works must be clearly labeled on the base, and must fall within the maximum size of 24 inches (600mm) in each dimension. Any support for display, other than a table top, that is needed must be supplied by the exhibitor.
- Works not complying with all the rules will not be hung, stood, or put in the browser.

There is a fee of £2.00 for each work to be hung, and £1.00 for those displayed in a browser. Commission on sales will be 15%.

Fees must be paid on submission of the works, by card, or the exact cash. Payment directly into the Society account is not acceptable, nor are cheques.

Please retain this list and the full rules as reminders. Please email the following entry form to muchhadhamartsociety@gmail.com

or post it to Sue Pulham 71, Station Road, Puckeridge, Ware, Herts, SG11 1TE

by Friday November 22nd.

ENTRY FORM

Please list your entries below (maximum 6). All forms of art are welcome.

| | Titles of work to be hung or stood | Medium | Price or N.F.S. |
|---|---|---------------|------------------------|
| 1 | | | |
| 2 | | | |
| 3 | | | |
| 4 | | | |
| 5 | | | |
| 6 | | | |

| | Titles of work to be put in the browser | Medium | Price or N.F.S. |
|---|--|---------------|------------------------|
| 1 | | | |
| 2 | | | |
| 3 | | | |
| 4 | | | |
| 5 | | | |
| 6 | | | |

All exhibiting members are required to help with the exhibition in some way. This may be in setting up or dismantling the exhibition, acting as a steward, or helping with refreshments for a couple of hours. Alternatively, you could supply a cake. Please state your preference, together with the day and time. Many thanks for your help.

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Please email this form to muchhadhamartsociety@gmail.com or post it to Sue Pulham 71, Station Road, Puckeridge, Ware, Herts, SG11 1TE by Friday November 22nd. Works should be delivered to the Green Room, Much Hadham Village Hall on the afternoon before the Exhibition, Friday December 6th, between 13.30 and 15.30. Fees must be paid on submission of the works, by card or the exact cash.

| |
|---------------|
| Name and Date |
|---------------|

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|--|
| Address, phone number and email address. |
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